

Students seeking dual degree candidacy must complete this application along with a written statement, planning form, and the required signatures. The completed form must be submitted to the FAA Undergraduate Academic Affairs office for final review.

Name _____ Date _____

UIN _____ Email _____

Phone _____ Estimated graduation date for both degrees _____

Student Signature _____

If you intend to pursue a second degree, you must meet the following requirements:

- Minimum cumulative GPA of 3.0
(Approval for two degrees will not be given to students with less than a 3.0 gpa)
- Sophomore standing (at least 30 hours completed)
- Must complete residency** in both colleges, with at least two semesters in FAA. If both degrees are within FAA, at least two semesters must be spent in the major unit for each degree.
*****Many FAA scholarships awarded to the students as part of their primary major will be withdrawn during semesters when the student is completing their residency requirement in the other college.***
- Completion of a minimum of 30 semester hours beyond the first degree
- Both degrees must be certified for graduation in the same semester.

Instructions for completing Dual Degree form.

Statement

- Must provide a compelling explanation for how a second degree, as opposed to additional course work or a minor, is needed to achieve specific educational or career goals.

Planning Form

- You must use the planning form to clearly show how coursework for the second degree will be integrated with the coursework for your first degree. The planning form must also indicate the college of enrollment for each semester.
 1. Identify all remaining semesters until graduation with both degrees (e.g. Spring 2021; Fall 2021)
 2. For each semester, indicate your college of enrollment (e.g. FAA, LAS, ENGR)
 3. For each semester, list all of the courses for both degrees that you plan on taking. Include the credit hours for each in parentheses (e.g. ARCH 412 (3); MUS 243 (2).
 4. Include the total number of hours at the bottom of each semester.
 5. Make sure your plan accounts for all remaining requirements including the additional 30 credit hours.

Required Signatures

- Obtain required signatures from the primary academic advisor for both degrees. In addition to the Assistant Dean or Associate Dean of the college for the second degree, if other than FAA.

For office use only:

Cumulative GPA _____

Approved _____

Processed in Banner (Date) _____

Student Notified (Date) _____

RM Exception Entered in iAchieve (Date) _____

PLANNING FORM FOR SECOND DEGREE

Current Degree	Additional Degree
College if other than FAA	College of Additional Degree
Signature of Primary Advisor for Current Degree	Signature of Primary Advisor for Additional Degree
Signature of FAA Dean (Contact FAA Academic Affairs)	Signature of "Other" college Dean (Contact college office)

Use the space below to provide a compelling explanation for how a second degree, as opposed to additional course work or a minor, is needed to achieve specific educational or career goals. If necessary, an additional sheet may be attached. However, a well-written, short statement addressing why a second degree is needed for specific educational or career goals is preferable to length.

