

#### OFFICE OF THE DEAN

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## **Faculty Award for Excellence in Teaching**

The Faculty Award for Excellence in Teaching recognizes a faculty member who has demonstrated consistent excellent performance in teaching, has made a demonstrable positive impact on students in the classroom and through advising and mentoring, has used innovative approaches in teaching, and has made significant contributions to the development of the curriculum.

The award carries a one-time prize of \$2,000. A \$2,000 credit will be made to a unit account for the faculty member's discretionary use for travel, supplies, equipment, partial payment of graduate assistants, etc. Equipment purchased with these funds is considered university property and when acquired for an individual's use remains university-owned property after the individual's position is terminated. See the <u>Business and Financial Policies and Procedures</u> from the Office of Business and Financial Services for more information.

## Eligibility

Anyone with a tenured or tenure-track faculty appointment in the College of Fine and Applied Arts who has taught at least four full semesters (excluding summers) on the Urbana-Champaign campus and who has not been issued a notice of non-reappointment can be considered for an award. A faculty member may not receive this award more than once in any five-year period. University Scholars are not eligible during the term of their appointments.

\*Members of the College of Fine and Applied Arts Executive Committee are not eligible for nomination during their period of service to the committee.

## **Nomination and Evaluation Process**

Any FAA faculty member may nominate candidates for this award. Each nominator should check with their unit office to obtain the deadline for receipt of nominations in the unit office. The executive officer and advisory committee of each unit will review the nominations submitted and will choose not more than two candidates to be forwarded for consideration by the FAA Executive Committee.

### Criteria

- · Consistent excellent performance in teaching
- Impact on students
- · Innovative approaches to teaching
- · Other contributions to improved instruction, including influence on the curriculum

#### Nominations must include the following:

- A one-page narrative addressing the evaluation criteria described above and detailing the particular achievements of the nominee in teaching (this narrative may be prepared by unit officers, their designates, or the original nominator)
- Measures of teaching effectiveness such as those required for promotion documents (ICES scores, summaries of peer evaluations, records of student achievements, and the like)
- A current CV of the nominee of not more than four pages with a focus on accomplishments in teaching

### Deadline

Nominations must be submitted by the unit executive officer to the FAA Dean's Office to be prepared for circulation to the Executive Committee. The Executive Committee will choose the recipient. Evaluation will be based on demonstrated excellence with every effort made to give equal consideration to nominees from the various faculty ranks and specializations.

The nomination deadline is March 25.



# Nomination for Faculty Award for Excellence in Teaching

Nominator:	
Unit:	Rank:
Nominee:	
Unit:	
Percent Appointment:	
Has the nominee received a College Faculty Award in the Past? $\Box$ Yes $\Box$ No	
If so, when?	
Nominator's Signature:	Date:
Unit Executive Officer Signature:	Date: