



PROJECT COMPLETION GRANTS

Please complete this form and attach as the cover sheet for your proposal.

Principal Researcher _____ Date _____

Dept/School _____ Rank _____

Co-Principal Researcher _____

Collaborating Researchers _____

Project Title _____

Total Amount Requested (\$5,000 or less) _____

Previous funding committed to this project:

Amount _____ Source _____

Other funding requested or pending:

Amount _____ Source _____

Instructions: Please attach a proposal clearly written for readers from the diverse disciplines of the college. The total length of the proposal should not exceed 1,000 words. Your proposal should contain the following elements:

- 1) **Project Description:** Describe the effort underway, including its progress so far, and its planned path to external exposure and recognition, including dates of presentation.
- 2) **Significance:** Briefly contextualize the significance of the venue or setting within which your project will reach new audiences, readers, or viewers.
- 3) **Budgetary Justification:** How specifically will funding help you take this project to completion?
- 4) **Budget:** An itemized budget that describes how the requested funds will be used.
- 5) **Unit Executive Officer** review for conflicts of interest or commitment.

Unit Executive Officer Electronic Signature _____

Date _____

Please **attach** a list of your most significant creative and/or scholarly accomplishments from the last five years, preferably using categories and format appropriate for Provost’s Communication No. 9 (awards and honors, as well as publications, performances, exhibitions, etc.). This should generally not exceed one page.

Applications should be submitted electronically to the FAA Dean’s Office via email to faa@illinois.edu. Please attach all materials to the email in pdf format. Paper submissions will not be accepted.