



## GRADUATION/COMMENCEMENT

### Graduation Checklist

- Notify Your College Office of Your Intent to Graduate by the 10th day of class of the semester that you plan to graduate by adding yourself to the graduation list. Visit Self-Service and click "Graduation" tab.
- View your Degree Audit Report to determine if you have met all of the requirements for graduation. Contact your Departmental Advisor or FAA Academic Affairs regarding any concerns. All degree requirements must be satisfied before diploma conferral.
- Make sure that you register for the University-Wide Commencement Ceremony and your Department/Unit Convocation Ceremony separately.  
*Special Note: Bachelor's degree candidates with 13 or fewer hours left to complete and who expect to finish in August may participate in the commencement ceremony held in May. Their names will not appear in the printed university-wide commencement program until the following May.*
- Be sure to update your Diploma Address information in Self-Service, if needed.

### FAA Department Unit Convocation Contacts

#### ARCHITECTURE:

Rhonda Frank | rfrank@illinois.edu | 217-333-7720

**Office email address:** architecture@illinois.edu

**Graduation link:** [arch.illinois.edu/culture/resources-for-current-students/convocation/](http://arch.illinois.edu/culture/resources-for-current-students/convocation/)

#### ART AND DESIGN

Audra Weinstein | audra@illinois.edu | 217-300-8980

**Graduation link:** [art.illinois.edu/about/resources-for-current-students/convocation/](http://art.illinois.edu/about/resources-for-current-students/convocation/)

#### DANCE

Molly McLaughlin | mclaugh@illinois.edu | 217-333-1010

**Office email address:** dance@illinois.edu

#### LANDSCAPE ARCHITECTURE

Marti Gortner | 217-333-0176

**Office email address:** ladept@illinois.edu

#### MUSIC

Jenny Phillips | jhorn@illinois.edu | 217-244-8385

**Office email address:** music@illinois.edu

**Graduation link:** [music.illinois.edu/doctoral-hooding-commencement-and-convocation-ceremonies](http://music.illinois.edu/doctoral-hooding-commencement-and-convocation-ceremonies)

#### SUSTAINABLE DESIGN

Kristen Ballew | ballew@illinois.edu | 217-333-0890

**Office email address:** sustainedesign@illinois.edu

#### THEATRE

Cindy Kocher | ckocher@illinois.edu | 217-244-6734

#### URBAN AND REGIONAL PLANNING

Karen Cottrell | 217-333-3890 |

Jennifer Kowalski | jakowal@illinois.edu

**Office email address:** urbplan@illinois.edu

### Additional Resources

#### COMMENCEMENT AT ILLINOIS

Important details and information regarding graduation activities scheduled for Commencement  
[commencement.illinois.edu](http://commencement.illinois.edu)

#### RECEIVING YOUR DIPLOMA

[registrar.illinois.edu/graduation/receiving-your-diploma](http://registrar.illinois.edu/graduation/receiving-your-diploma)