

## PROJECT COMPLETION GRANTS

Please complete this form and attach as the cover sheet for your proposal.

Principal Researcher \_\_\_\_\_ Date \_\_\_\_\_

Dept/School \_\_\_\_\_ Rank \_\_\_\_\_

Co-Principal Researcher \_\_\_\_\_

Collaborating Researchers \_\_\_\_\_

Project Title \_\_\_\_\_

Total Amount Requested (\$5,000 or less) \_\_\_\_\_

Previous funding committed to this project:

Amount \_\_\_\_\_ Source \_\_\_\_\_

Other funding requested or pending:

Amount \_\_\_\_\_ Source \_\_\_\_\_

**Instructions:** Please attach a proposal clearly written for readers from the diverse disciplines of the college. The total length of the proposal should not exceed 1,000 words. Your proposal should contain the following elements:

- 1) **Project Description:** Describe the effort underway, including its progress so far, and its planned path to external exposure and recognition, including dates of presentation.
- 2) **Significance:** Briefly contextualize the significance/prestige of the venue or setting within which your project will gain a wider audience and how the inclusion of your work will ensure greater impact in your field.
- 3) **Budgetary Justification:** How specifically will funding help you take this project to completion?
- 4) **Budget:** An itemized budget that describes how the requested funds will be used.
- 5) **Funding Profile:** Accounting of internal and external funds you have available
- 6) **Unit Executive Officer:** Review for conflicts of interest or commitment.

Unit Executive Officer Electronic Signature \_\_\_\_\_

Date \_\_\_\_\_

Please **attach** a list of your most significant creative and/or scholarly accomplishments from the last five years, preferably using categories and format appropriate for Provost's Communication No. 9 (awards and honors, as well as publications, performances, exhibitions, etc.). This should generally not exceed one page.

Applications should be submitted electronically to the FAA Dean's Office via email to [faa@illinois.edu](mailto:faa@illinois.edu). Please attach all materials to the email in pdf format. Paper submissions will not be accepted.