Please use this form to plan and propose an INDEPENDENT STUDY (401/58X) course. All students are required to obtain approval from the instructor and the office of the undergraduate program or graduate program before registering for INDEPENDENT STUDY study credit. A maximum of 6 credit hours of independent study and/or directed research may be counted toward the credit hours requirements of your degree. These less structured study opportunities are specifically provided for students who want to pursue an educational experience that is not in our course offerings, but which augments our course offerings.

**Prerequisites for INDEPENDENT STUDY:**
Undergraduates - Junior standing with a 3.0 overall GPA.
Graduate Students - Graduate standing with a 3.0 overall GPA.

**Student Information**
Date________/________/_______ Degree Program ____________________________
Name: Last______________________First________________________MI________
UIN________________________E-mail______________________________
Address: City____________________State_______ZIP______________
Undergraduate student standing: Sophomore [ ] Junior [ ] Senior [ ]
Graduate student standing: year of program: ____________
Completed graduate credit hours ____________
Current Cumulative GPA ______
Total directed research course credit earned in current degree program _________
Total independent study course credit earned in current degree program _________

**Proposal and Objectives**
On the attached sheet(s), please state clearly the following:
1) course objectives for this INDEPENDENT STUDY study course.
2) how this course fits into your overall program of study in your current degree program.
3) how this course augments other structured coursework in your program of study.
4) your preparation for the study.
5) any references or resources that you will use in this study.
6) means for assessing your progress in the work.
7) your expected end product(s) in the work.
8) minimum number of hours/week you anticipate working on the project. (AT LEAST ONE FULL PAGE IS REQUIRED. You should consult with the directing faculty member to generate this.
9) a week by week schedule of activities that will be undertaken for this course including a schedule of meeting with the supervising faculty.
Proposed Credit Hours
Undergraduate – min. 45 hours work / credit hr. are required for INDEPENDENT STUDY
(ave. of 3 hrs/week/credit hr)
☐ 45 HRS/1 CRT ☐ 90 HRS/2 CRT ☐ 135 HRS/3 CRT ☐ 180 HRS/4 CRT
Graduate – min. 60 hours work / credit hr. are required for ARCH597 (ave. of 4 hrs/week/credit hr)
☐ 60 HRS/1 CRT ☐ 120 HRS/2 CRT ☐ 180 HRS/3 CRT ☐ 240 HRS/4 CRT

Hours of Contact with Instructor/week ________

Proposed Title of Study: ________________________________________________________________

Faculty directing this course: __________________________________________________________

Faculty E-mail: _________________________________________________________________________

REVIEW & APPROVAL:
Faculty / Advisor Name: _____________________________ Date _____ / _____ / ________
This signature indicates that the faculty member has reviewed the proposal with the student, verifies that the proposal is complete as specified, and that the faculty will commit to working with the student under the conditions stated and during the period specified.

SCHOOL OF ARCHITECTURE REVIEW OF PROPOSAL:
Approved________________________ Not approved___________________ Other___________

Assistant/Associate Director _____________________________ Date _____ / _____ / ________

Comments:  __________________________________________________________________________
Proposal and Objectives – Outline
Please clearly and succinctly complete the following outline and attach to your proposal form. This must be a minimum of one page but can be longer.

1) Clearly state the project/research objectives for this independent study course (i.e., the target of your efforts or what you intend to do). Be very specific.

2) Discuss how this unstructured course fits into your overall program of study in your current degree program.

3) Describe how it augments other structured coursework in your program of study.

4) Discuss in detail your preparation for the course – what have you done in the past that prepares you for this independent study? What have you done recently in this area?

5) Provide a preliminary list of references or resources that you intend to use for this course.

6) What means will be used for assessing your progress in the course?

7) What are your expected end products in the course?

8) What is the minimum number of hours/week you anticipate working on the course?

9) Attach a week by week calendar here.