Printing from Adobe Acrobat in Windows to Epson Inkjet Printers

Before you begin: Work locally. Always start by moving your file to the desktop. Opening and printing files from a USB (or other) drive can create problems.

Instructions

Disclaimer: Acrobat often has problems with mischarging and with the preview window not accurately reflecting the final print. When possible, we recommend printing your document from the original program in which is was created (InDesign or Illustrator or Photoshop) rather than through Acrobat. We also recommend to NEVER print PDFs through Edge.

1 Navigate to File>Print. Select a printer from the Printer dropdown menu. Choose a print queue appropriate to your file's color space.

The inkjet printers will only accept one page of your document at a time. If your document has multiple pages, select only the page you want to print under the Pages heading. You will have to print each subsequent page separately.

Under the Page Sizing & Handling heading select Actual Size from the Size Options menu and select Portrait for your page orientation. (Do not use the portrait/landscape orientation buttons to rotate your document. It should always be set to portrait. If you wish to rotate the document, rotate it in the program in which you created the document, not in Acrobat.)
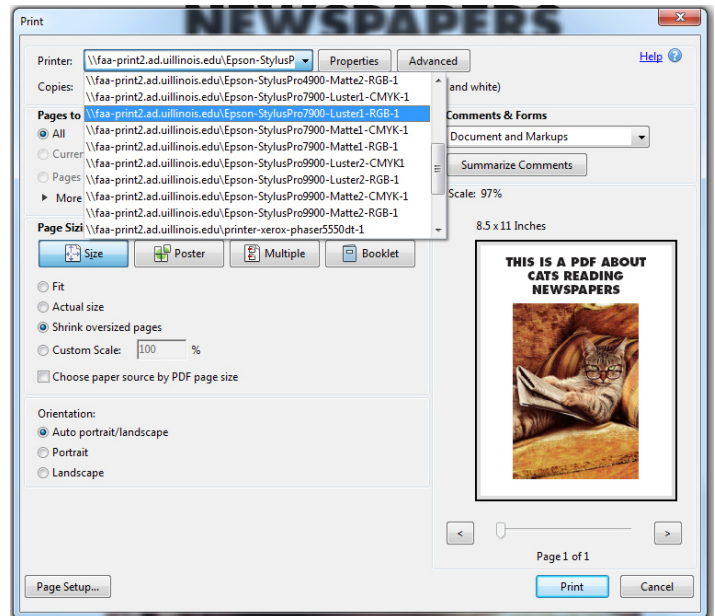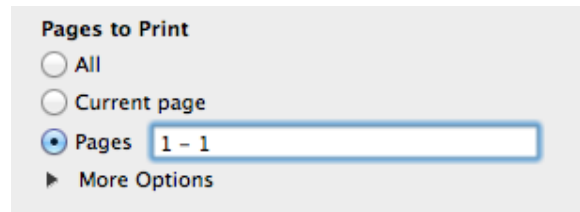

Fig 1 - Print Menu

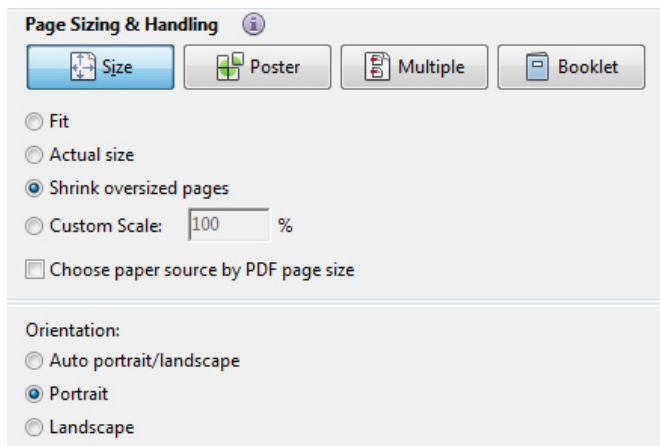

Fig 2 - Only print one page at a time

Fig 3 - Page Sizing & Handling

2 Click the Properties button.

Click Advanced.

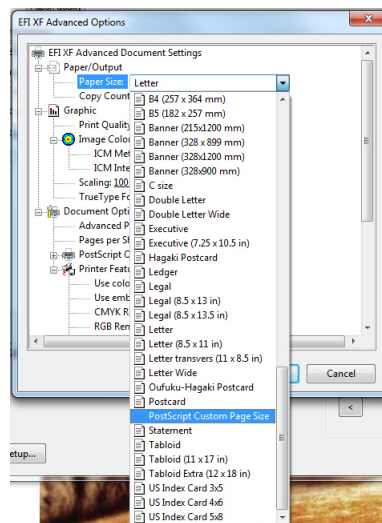In the Paper Size dropdown menu, select PostScript Custom Page Size

Fig 4 - Page Setup

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3 Set the Width and Height to the size of your document.

Note: If you have chosen to print your document with printer's marks (trim, bleed, registration, etc.) add an additional 1/2" margin on all four sides to accommodate the marks. If you choose a paper size that doesn't have extra margin for your marks, the printer will crop them out and not show the marks.

Confirm that your new paper size is selected in the Paper Size dropdown menu and that your printer is selected in the Format For dropdown menu.

Click OK until you are back at the Print Menu

4 Check the preview in the Print Menu to be sure that your document is laid out correctly and not being cut off. (Don't worry if the preview looks pixelated, this is normal).

Click Print.

5 When your document has reached Papercut, you will see a pop-up notification window.

Your document should appear in Papercut shortly to be released. Remember to check the print cost before releasing the print – it can be a great indicator if something is wrong with the size of your print.

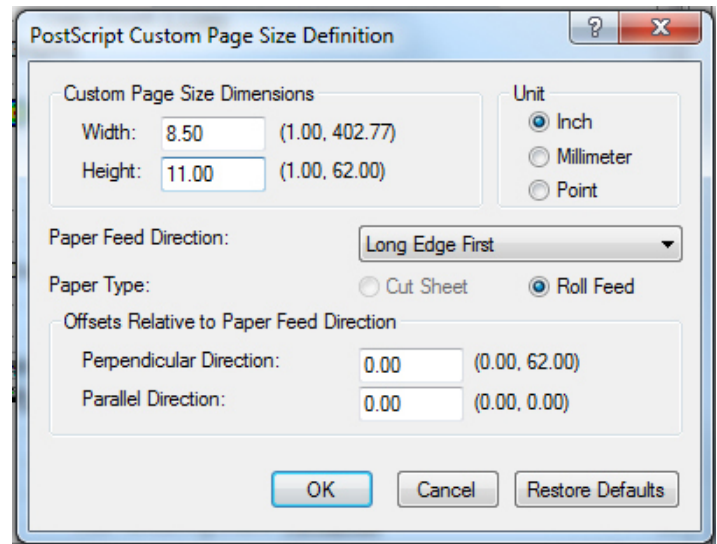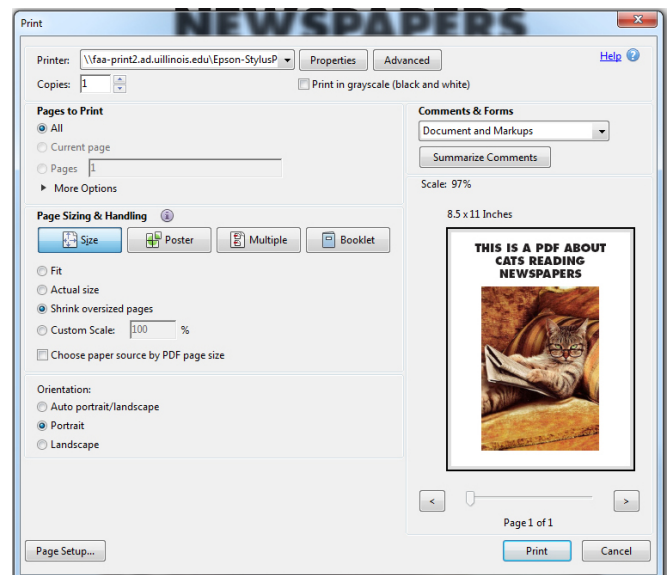Follow the [Releasing Prints from Papercut](#) instructions to release your print.

Fig 5 - Custom Paper Sizes

Fig 6 - Print Menu - confirm layout and settings